



**VALUES & PRINCIPLES BOARD
MINUTES**

1400 - 1600 hours Wednesday, 11 September 2019

Jayabeen Desai Room, Congress House, 23-28 Great Russell St, Fitzrovia, London WC1B 3LW

Present:

Cllr Chris Penberthy	Plymouth City Council (Chair)
Cllr Peter Curling	Hillingdon Labour & Co-operative Group
Cllr Ken Dalton	Halewood Town Council
Cllr Iain Malcolm	South Tyneside Council
Cllr Frank Walsh	Knowsley Metropolitan Borough Council
Rebecca Harvey	Co-operative News
Emma Hoddinott	Co-operative Party
Nick Matthews	Co-operatives UK
Matt Dykes	TUC
Michael Curnow	Peopletoo

In attendance:

Nicola Huckerby	CCIN (minutes)
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Apologies:

Simon Parkinson	Co-operative College (Vice Chair)
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Absent:

Cllr Jack Deakin	North Warwickshire Labour Group
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1. Welcome and introductions

Councillor Penberthy welcomed everyone to the meeting. Those present introduced themselves. Cllr Frank Walsh was welcomed as a new Member representing Knowsley Metropolitan Borough Council.

2. Minutes of last meeting.

These were agreed as an accurate record.

3. Matters arising from the last meeting

3.1. Recruitment to vacancies on V&P

NH presented a paper which explained the recruitment process, current vacancies and asked whether the Board wished to recruit to those vacancies.

3.1.1 It was agreed that the following process be adopted when considering applications from Affiliate Members whether this be at the original nomination point or midway through the election year:

Stage one

The applicant submits an Expression of Interest to the Board on their wish to be considered for a vacancy on the Board

Stage two

The applicant is invited to submit a written statement explaining why they wish to join the Values & Principles Board which will include:

- how they will personally promote the [Values & Principles Board's Terms of Reference](#)
- their organisation's commitment to the [ICA Statement of Values & Principles](#) through their own internal processes.

Stage three

The written submission is considered by members of the Values & Principles Board and the candidate may be asked to attend a meeting of the Board, or representatives of it, to answer any questions.

3.1.2 Following its last meeting the Board had received a written application for one of the Affiliate Member vacancies from Mark Hall, at the RSA. There was an open discussion, and soundings were taken from all Members. It was noted that the RSA had become a member of the CCIN in January 2019.

It was agreed that:

The Chair would arrange to speak with Mark Hall regarding concerns that had been expressed by members of the V&P regarding the application from the RSA.

3.1.3 The Board agreed to amend its Terms of Reference and reduce the number of vacancies for Affiliate Members on the Board from five to three.

Action: NH to amend the Councils.coop website.

3.1.4 The Board agreed to

- (1) continue to recruit to vacancies and to promote these at the Annual Conference.
- (2) amend its Terms of Reference to allow for continuity of representation, meaning that Members would serve a two-year term with current vacancies being filled at the Annual Conference.

3.2. Complaints Process – SP/NH

3.2.1. NH confirmed that Simon Parkinson (Co-operative College) was helping to define this process which would be shared with the Board ahead of the next meeting.

3.3. Beyond Asset Transfer Policy Lab

3.3.1. NH confirmed that as agreed at the previous meeting and suggested by Cllr Penberthy, an External Researcher had been appointed who would adapt the work from Newcastle City Council and engage with Locality and Power to Change to ensure that it was intellectually sound. The individual was Cllr Jonny Morris, from Plymouth City Council.

It was agreed that:

NH circulate a copy of the revised report prepared by NCC to the new members of the Board.

4. 2019 – 20 Strategic Action Plan

A copy of the draft Action Plan had been circulated for information.

4.1 NH confirmed that all Members of the CCIN Governance now had access to the Members' Forum which was live and ready for them to use.

4.2 A proposal on a CCIN Induction Programme had been drafted by the Co-operative College which was being presented to V&P as it had asked to Review the programme/materials before publication/use.

4.2.1 The submission was welcomed. It was agreed that the proposal be circulated to all V&P Members for closer consideration, comments suggested at the meeting included:

- a) that the 'Options' should be considered as 'Phases'.
- b) That the content timetable of Phase 1 had the support of the V&P Board – which would see a Pre-Christmas 2019 launch. It was noted that the College would be gathering insights from CCIN Members at the Annual Conference on 2nd October
- c) Delaying the delivering of Phase 2 so that it was launched at the 2020 CCIN Conference
- d) That Phase 3 was considered to be very Broad and perhaps the College could consider developing a Modular approach which might include a range of Case Study themes highlighting particular Councils which might have expertise in specific areas eg energy, housing, social care.
- e) That this Modular Case Study approach would continually build a resource base which would draw on Affiliate Member and Trade Union engagement.

The Proposal would now be submitted to the Executive Oversight Committee for consideration.

5. Policy Lab 2019-20 Work Programme updates

5.1 Co-operative Neighbourhoods – Lead: Stevenage Borough Council

5.1.1 This is a 2-year Policy Lab which will focus on what impact a co-operative approach can have at grass roots level and how we can develop a stronger business case for ensuring such activities are at the heart of council's operating models. The next step was for the group (Stevenage, North Herts, Staffordshire County Council & Sunderland to develop an overarching delivery plan. A further report and Work Programme will be submitted in early 2020 with a request to draw-down 50% of the funding.

5.2 Co-operative Approaches to Sustainable Food – Lead: Oldham Council

5.2.1 The revised delivery schedule was approved.

5.3 Co-operatives Unleashed: As seen from the Grassroots – Lead: Plymouth City Council

5.3.1 The revised delivery schedule was approved.

- Cllr Penberthy confirmed that any agreed overspend would be absorbed by Plymouth City Council to ensure that this piece of work was able to support broader cooperative development.

5.4 Cities of Service – Lead: Plymouth City Council

5.4.1 The revised delivery schedule was approved.

5.4.2 NH explained that it been agreed that Full and Associate Member were each offered a free place at the 'Cities of Service' Conference which would be held on 27/28 January 2020 in Plymouth.

5.5 Achieving Social Outcomes – Funded by Peopletoo

5.5.1 Michael Curnow explained that this Policy Lab is being sponsored by Peopletoo, Associate Members of the Network, and that they were still seeking a Full Member Council to take the lead. Peopletoo's proposal is to support the increased awareness and understanding of social value and maximising social outcomes across local government. A meeting has been organised at the LGA Offices (London) on 9 October to which Members were invited.

5.5.2 Cllr Frank Walsh explained the [Social Value Model in Knowsley](#).

5.5.3 Emma Hoddinott stated that she felt that the CCIN differentiator was 'Social Value: This is what you have to do. This is what you don't have to do but could do. Action: MC to invite V&P Members to the Peopletoo meeting in London on 9 October.

6. Policy Labs 2020 - Health and Social Care

As agreed at the last meeting Cllr Penberthy had written a [blog post](#) to explain the Policy Lab bidding process for 2020.

Bids this year would focus on what are the co-operative solutions in health and social care – for example:

- Social care and school transport
- Childcare
- Extra care housing
- Domiciliary care
- Commissioning/procurement
- Beneficiary/user engagement
- Self-organising around personal budgets,
- Community meals services
- Preventative healthcare

The budget allocated to each submission would be at least £1500. The 2020 Policy Labs would be launched at the Annual Conference by Cllr Chris Penberthy and Cllr Dave Jones from NUL Labour Group who was a member of the Executive Oversight Committee.

Matt Dykes reported that he had spoken to colleagues at GMB, Unison and Unite to seek to identify good practice within the CCIN Network that could be approached to perhaps lead on some of this work.

Nick Matthews reported that Co-operatives UK had recently made an investment of £170k in Equal Care Coop to develop the [UK's first Platform Social Care Co-operative](#). It was agreed to invite ECC to a future meeting of the V&P Board.

7. Any Other Business

7.1. NH gave an update on the CCIN Dynamic Purchasing System which was currently open for submissions.

7.2. NH agreed circulate the list of Member Prospects that had been requested by EOC, with a view to Board Members supporting recruitment.

8. Date and Venue of next meeting

It was agreed that a schedule of meeting dates would be circulated once the EOC Board had set its dates for 2020.

As in previous years there would be a V&P Board on the Friday of Co-operative Congress which, it was understood would be held in Rochdale.

16-09-2019