



## **Application process for organisations wishing to join the Co-operative Councils' Innovation Network (CCIN) as an Affiliate Member**

### **Introduction**

This process is designed to ensure that all CCIN Affiliate Members endorse the values and principles of the Network and signal their determination to seek to put these values and principles into practice in the way they work and in their relationships with their communities and partners.

This process applies to all organisations who apply to join the CCIN as an Affiliate Member from November 2016 onwards.

We recognise that becoming truly cooperative is a journey. All member councils (including founder members), Associates and Affiliates are asked to use the relevant questions in the self-assessment evaluation to regularly review their practice against cooperative values and to continually deepen and develop their commitment to cooperative working.

### **The application process**

This process is designed to ensure that the Network as a whole can demonstrate the values and principles of cooperative working. However, it is also designed to be realistic and practical and to recognise that aspiration and commitment are important first steps towards cooperative practice.

The process is in three stages. We are not suggesting a particular timescale, but organisations need to complete all three stages before becoming full members of the Network.

- **Stage one**

A request to join, which signals an aspiration to commit to the values of the Network.

The organisation is sent an application pack comprising information about the Network, its values and principles, activities and the membership fees.



- **Stage two**

The organisation completes, as relevant, a self-assessment evaluation and there is either a visit or a phone conversation from the CCIN to discuss the application.

After this stage, the organisation can join the Network as a provisional member upon payment of the fee.

- **Stage three**

The Executive Oversight Committee reviews the application endorses membership.

The organisation is now an Affiliate Member of the CCIN.

For further information contact:

**Nicola Huckerby** – Communications, Membership & Events

**Email:** [comms@councils.coop](mailto:comms@councils.coop) | **Mobile:** 00 44 7813 687 292 | **Twitter:** [@coopinnovation](https://twitter.com/coopinnoation)