



# Co-operative Councils

## Innovation Network

### EXECUTIVE OVERSIGHT COMMITTEE

#### MINUTES

1230 hours – 5<sup>th</sup> September 2017

Oldham Civic Centre

#### Present:

Cllr Sharon Taylor (Stevenage) – Chair; Cllr Peter Bradbury (Cardiff); Cllr Barbara Brownridge (Oldham); Cllr Richard Farnell (Rochdale); Cllr Iain Kay (Sunderland); Cllr Gary See (Knowsley); Nicola Huckerby (CCIN) – Notes

**Apologies:** Cllr Tony Newman (Croydon); Cllr Stephen Powers (Newcastle City); Simon Parkinson (Co-operative College) Cllr Chris Penberthy (Independent Chair of V&P); Jonathan Downs (Oldham); Stephen Brown (Bassetlaw); Cllr Kevin Dukes (Bassetlaw)

#### 1. Welcome and apologies

Councillor Taylor welcomed everyone to the meeting and asked each member to introduce themselves.

#### 2. Minutes of last meeting and Matters arising

These were agreed as an accurate record.

The User Guide to accessing the Consultancy Framework was agreed.

#### C/f Actions:

- a. Terms of reference of EOC to be updated to reflect changes in structures and approach since 2013.
- a. Cllr Taylor to contact Cllr Alice Parry at Islington Council re membership
- b. Cllr Taylor to seek a meeting with Andy Burnham
- c. Cllr Bradbury to contact Cllr Debbie Wilcox at Newport Council re membership
- d. Cllr Bradbury to contact Cllr Andrew Morgan at Rhondda Cynon Taff re membership
- e. Cllr Bradbury to contact Swansea Council re membership
- f. Cllr Bradbury to report back on potential for our involvement in the forthcoming Welsh Labour Conference and Welsh LGA Conference

#### 3. Membership report

A report was received updating Members on membership. There are now four categories of membership:

1. Full Members
2. Associate Members
3. Affiliate Members
4. Supporters

As of 29 August, there are 20 Full Members. We are in dialogue with several local authorities after a number of successful meetings and high-profile events. All members are encouraged to help drive membership recruitment.

Two applications for the new Associate Membership scheme were approved:

- Staffordshire County Council Labour and Co-operative Group
- London Borough of Hillingdon Labour Group

Seven applications for the Affiliate Membership scheme were approved:

- c.co – CIPFA's consultancy service
- Co-operatives UK
- Tin Smart Social
- Governance International
- Branding.coop
- Public Service Transformation Academy (PSTA)
- RedQuadrant

It was agreed that the Values and Principles Board should make appropriate appointments as membership in each category grows. Action: Values and Principles Board.

#### **4. Future Network Support**

It was agreed that Jonathan Downs would email out an update on Future Network Support as he was unable to be present. Action: Jonathan Downs.

Cllr Farnell offered enhanced support from his Officers to support Oldham in fulfilling its role as Accountable Body.

Cllr Taylor reiterated that Stevenage Borough Council would be providing extra support to enable her to fulfil her role as Chair of the Network. She is keen to visit Members and Potential Members during her Chairmanship in order to help promote the Network and fulfil an ambassadorial role.

#### **5. Annual Review of Network Activity**

Nicola Huckerby presented the Annual Review report for 2016-17 – the report was agreed.

Cllr Taylor agreed to contact Cllr Tony Newman regarding Stevenage's involvement in the Housing Commission. Action Cllr Taylor.

#### **6. CCIN Strategy Session**

There was a general discussion on the need for the Network to be better at communicating the consequences of austerity on service delivery and that we should be making more of our common actions and sharing best practice.

It was agreed to hold a Strategy Session at the end of November to define our future strategy and key lobbying points. All Leaders and Co-operative Leads from Member Councils are to be invited to attend. Venue to be agreed on basis of attendees. Action Nicola Huckerby.

## **7. Any Other Business**

- Cllr Iain Kay asked whether the Network could create a Human Asset Register comprising former Council Officers who had taken Early Retirement or who had been made redundant who were keen to offer their skills and experience to the Network. Cllr Taylor agreed to share the contact details in East of England for Cllr Kay/Sunderland to investigate further. Action: Cllr Taylor.
- Cllr See said that he was keen learn from Councillors who had been through the Peer View Process. Action: Nicola to share CCIN Peer Review Process for info.